

Who are the best people to talk to in this school about my child's difficulties with learning/ Special Educational Needs or disabilities (SEND)?

Class/subject/group teacher

Responsible for:

Checking on the progress of your child and identifying, planning and delivering any additional help your child may need (this could be things like targeted work, additional support) and informing the SENDCO, as necessary.

Writing targets and sharing and reviewing these with parents at least once each term and planning for the next term.

Ensuring that all staff working with your child in school are helped to deliver the planned work for your child, so they can achieve the best possible progress. This may involve the use of additional adults, outside specialist help and specially planned work and resources.

Ensuring that the school's SEND Policy is followed in their classroom and for all the pupils they teach with SEND.

The SENDCO

Responsible for:

Coordinating all the support for children with special educational needs or disabilities (SEND) and developing the school's SEND Policy to make sure all children get a consistent, high quality response to meeting their needs in school in collaboration with external agencies and commissioned support (where allocated budget permits this)

Ensuring that you are:

- involved in supporting your child's learning
- kept informed about the support your child is getting
- involved in reviewing how they are doing

Liaising with all the other people who may be coming into school to help support your child's learning e.g. Speech and Language Therapy, Educational Psychology etc.

Updating the school's SEND provision management (a system for ensuring all the SEND needs of pupils in this school are known) and making sure that there are excellent records of your child's progress and needs.

Providing specialist support for teachers and support staff in the school so they can help children with SEND in the school achieve the best progress possible.

Executive Head Teacher / Head of Schools / Assistant Head Teachers

Responsible for:

The day to day management of all aspects of the school, this includes the support for children with SEND.

They delegate responsibility to the class teachers and SEN Team but are still responsible for ensuring that your child's needs are met.

They ensure that the Governing Body and in particular the appointed Governor who has been given the responsibility of SEND provision, are kept up to date about any issues in the school relating to SEND.

Keeping up to date with changes related to SEND provision.

Working in collaboration with SENAR to ensure any additional funding required is appropriately allocated to meet the needs of the individual child; SEND funding is incredibly challenging and an area that has not been funded appropriately for many years, which is a major issue.

SEND Governor

Responsible for:

Making sure that the necessary support is made for any child who attends the school who has SEND.